

Tarporley Parish Council Cemetery Management Committee Meeting

Held virtually via ZOOM on Monday 29th June

(following visual inspection of the cemetery on Thursday 25th June 2020.)

Committee Members

Chairman – Cllr John Millington

Cllr. E Chapman, Cllr. P Tavernor, Cllr. A Wallace.

Clerk Ann Wright

Other

Public 0

1. Chairman

Resolved - Cllr. John Millington was confirmed at Committee Chairman for 2020-2021.

2. Apologies for Absence

All members present.

3. Declaration of Interests

No interests declared.

4. Minutes

Resolved - that the Chairman sign the minutes of the meeting held 2nd April 2019 as a true and proper record as soon as possible.

5. Public Participation

No public in attendance.

6. Committee Standing Orders & Membership

Resolved – that the Committee recommend no change to the standing orders.

7. Cemetery Rules

The Committee reviewed the Cemetery Regulations.

Section 3 - Graves

It was agreed that the Committee would write to all exclusive rights holders with an update regarding the installation of the path and replacement fence and to remind them of section 3 of the Regulations and the need to keep graves clear of ornaments etc to allow the cemetery to be maintained to a high standard at all times.

It was agreed to erect a notice in the cemetery noticeboard highlighting Regulation 3.

It was agreed to insert a section to the interment and memorial application forms that a copy of the regulations have been received and will be abided by.

It was agreed not to amend the regulations in relation to items allowed on graves at this time but to review the Cemetery again in 2021 and if required impose tighter regulations at that time.

An amendment was agreed to regulation 3.4 to read:

No person is allowed to plant any tree, shrub or plant on any grave in the Cemetery, any such plant material found will be removed and disposed of. The Parish Council will arrange for newly opened graves to be raked over and grass seeded once the grave has initially settled.

It was agreed to obtain prices for the supply and installation of a standard plinth as part of the burial package so that all plinths are the same size and are installed in line.

Section 4 – Memorials

It was agreed to insert a plinth size for the conventional and cremation graves memorials, for convention graves this will be 36x24x3 inches, the size for cremation graves was to be confirmed and that any variation on this would need to be approved by the Clerk and that the plinths are to be set proud of the ground.

An amendment was agreed to regulation 4.11 to read:

The rear vertical surface of each of the headstones to be aligned with all the other memorials in the same row.

8. Cemetery Fees

Resolved – that the cemetery fees be amended to the below as of the 1st August 2020, subject to approval by the Parish Council:

EXCLUSIVE RIGHTS (Including pre purchase)

Exclusive right of burial in an earthen grave	500
Exclusive right of burial of cremated remains in Cremated remains burial plot	250

INTERMENT FEES

1st (Adult)	375
Subsequent burials	(*as above)
1st (Child up to 16 years)	no charge*
Subsequent burials	(*as above)

Public Grave (Adult)	375
Public Grave (Child up to 16 years)	no charge

Cremated remains plot	
1st (Adult)	145*
(Child up to 16 years)	no charge
Subsequent burials	(*as above)

OTHER CHARGES

For the right to erect a Headstone inc. first inscription	120
For the right to each additional subscription	50
Transfer of burial rights	50
Certified copy of the records	50
Search in the Register per year	50

9. Cemetery Maintenance

It was noted that the Clerk was still awaiting confirmation of when Northwich Town Council will replace the fence and install the path, once the fence has been installed the stone wall around the garden area can be rebuilt.

It was agreed that the cherry tree by the entrance gate to the Cemetery needed cutting back but that this could be done by volunteers.

It was agreed to get the hedge cut back to allow access for the next two grave spaces and to obtain a price for cutting the whole hedge back once the nesting season is over.

It was agreed to obtain a schedule of when the Cemetery grass is cut.

10. Grave Inspection

It was noted that the graves and headstones had been inspected on Thursday 25th June 2020 and that all were in a good safe condition.

11. Communal Ashes Area

It was agreed to review this matter including possible plaques for those whose ashes have been scattered once the path has been installed.

12. Headstone Application

The Committee reviewed the headstone application for plot 29.

It was noted that the regulations do not permit the erection of an additional headstone however the committee was prepared to allow it if the new plinth and main headstone is aligned forward with other headstones on that row and that there should be no gap between the main and new memorials. The cost for erecting the new memorial will be £120.

The Committee reviewed the headstone application for plot 13B.

It was noted this headstone had been installed despite the application being refused as it was too large for a cremation plot. It was agreed the Clerk should write to the stonemason and ask for confirmation that the family is aware that the memorial will require amending and that the memorial will be amended by the 1st September 2020 at which point the Council will contact the family directly and seek to have the memorial removed.

The meeting closed at 8.39pm

Signed _____ Date _____

Ann Wright
Clerk
30th June 2020